

Leave of Absence Billing

Built for Today's HR Demands—Trusted, Customized, and Flexible.

BAS' Leave of Absence (LOA) Billing Services remove the complexity from benefit continuation during employee leaves. We handle the billing, notifications, tracking, and reconciliation—so HR teams don't have to.

Why Use BAS for LOA Billing?



Coverage Continuity, Without the Chaos

Employees remain enrolled and covered during leaves, minimizing benefit lapses and compliance risk.



Turnkey Billing Administration

We handle every aspect of premium billing: invoicing, late notices, payment options, reconciliation, final notices, and even third-party collection alerts.



Dedicated Support & Full Visibility

You get a dedicated account manager, US-based employee support, and real-time reports covering billing, receivables, terminations, and remittances.



Built Directly Into MyEnroll360

All LOA activity lives inside MyEnroll360—seamless with enrollment, eligibility, billing, and other services. No duplicate entry. No extra portals.



Compliant Across All Leave Types

From FMLA to state programs and internal LOA policies, our workflows are built for flexibility and compliance.



Custom Billing Rules & Notifications

We configure billing frequency, late pay rules, termination policies, and reminders—tailored to your organization's needs.

LOA Billing, the BAS Way:

- Initial premium billing notices w/ coupons & payment options
- Late payment rules, auto-reminders, and grace period tracking
- Final payment & termination notices with plan/premium detail
- Weekly reporting (billing, terminations, receivables)
- Monthly reconciliation and remittance summaries
- Automated or manual options for ongoing LOA updates
- Custom notices for third-party collection alerts
- Secure platform (SOC 1 & 2, HIPAA, SSAE-18 compliant)



Operating Hours:

Monday - Friday, 8:30 AM - 5:00 PM, Eastern Time.

Phone Number:

1-800-945-5513

Email:

contact@basusa.com