



# **Trusted Benefits Administration for Dioceses + Faith-Based Multiemployer Groups**



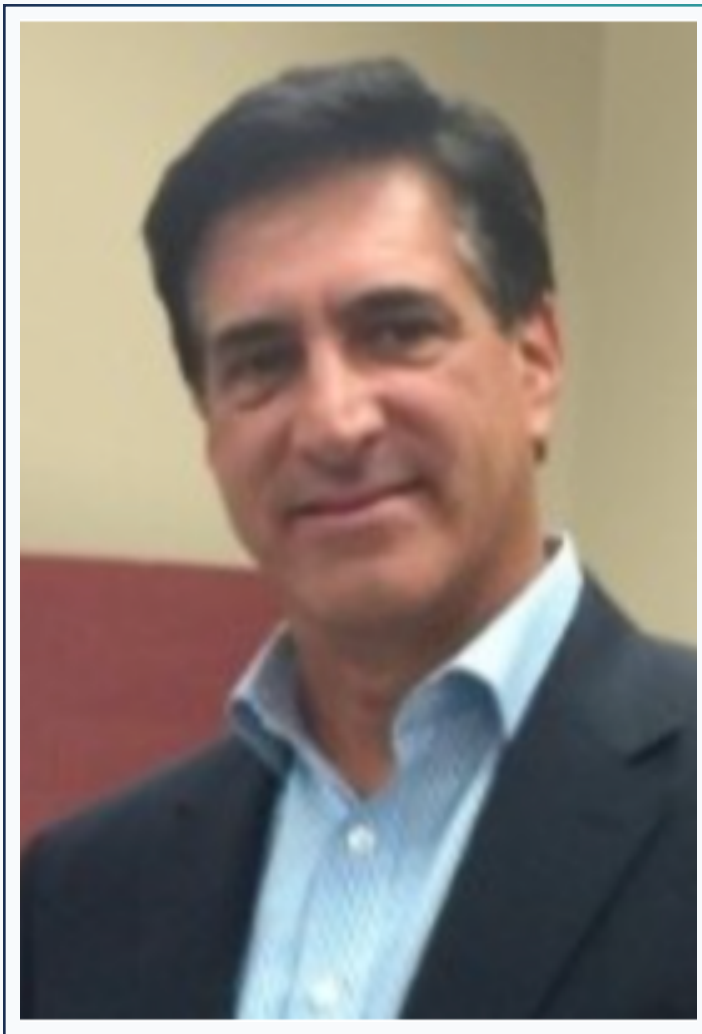
## **Smarter Benefits Administration Starts Here**

A unified system that brings accuracy, consistency, and oversight to multi-location religious organizations.

Welcome to BAS

# A Message From Our CEO

“ Thank you for your interest in Benefit Allocation Systems, LLC (BAS). At BAS, we take pride in our role as a leader in group benefits administration. With over 35 years of experience, we have had the privilege of serving clients across the private, public, and not-for-profit sectors nationwide. Our success is



built on a relentless commitment to innovation, adaptability, and delivering real value to our clients. We understand the complexities of benefits administration and strive to provide seamless, technology-driven solutions that simplify processes and ensure compliance. As you explore the information in this brochure, I encourage you to see how BAS can support your organization's unique needs. We are here to assist you every step of the way and look forward to the opportunity to partner with you.

**Art Taylor**

*President & CEO of Benefit Allocation Systems, LLC*

# Leading the Future of Benefits Administration for Faith-Based Organizations

At Benefit Allocation Systems (BAS), we help dioceses, archdioceses, religious orders, and faith-based multiemployer groups streamline the full benefits administration lifecycle through MyEnroll360—our unified enrollment, billing, compliance, and data management platform. With 35+ years of experience and 17 years of dedicated service to religious organizations, BAS delivers secure, accurate, and consistent processes across every parish, school, and ministry. Today, over 120 Catholic dioceses, archdioceses, and ministries trust BAS to support their benefits administration with confidence.



Technology-Driven Excellence

# MyEnroll360

Strengthening Benefits Administration Across Every Parish, School + Ministry MyEnroll360 is BAS' cloud-based platform built for the complex, multi-location structures of dioceses and faith-based organizations. It unifies enrollment, billing, compliance, and data management so every location, regardless of size or staffing, operates under the same accurate, secure, and consistent process. The platform reduces manual work, ensures clean data, and gives diocesan leadership clear visibility across all ministries through standardized, automated workflows.



MyEnroll360

## Automated Benefits Enrollment

Employees and retirees manage their benefits with ease

## Secure Payroll & Billing Integration

Ensures seamless financial processing across systems

## Compliance Management

Helps organizations meet regulatory requirements effortlessly

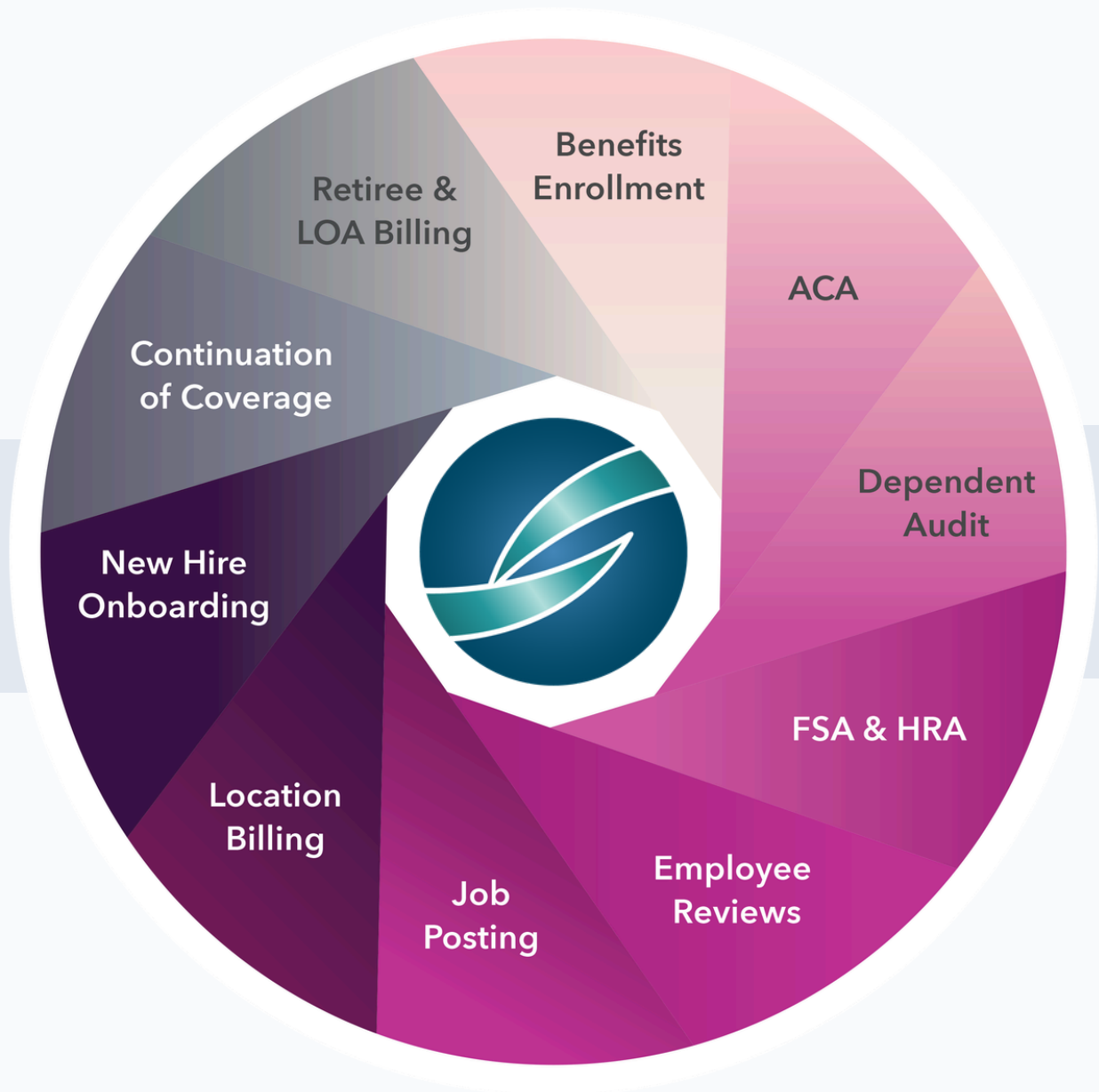
## Reporting & Data Analytics

Helps organizations meet regulatory requirements effortlessly

Comprehensive Service Offerings

# Our Services

BAS provides a full suite of enrollment, billing, compliance, and premium administration services—all unified under one system to support diocesan structures and location-based workflows.





## Our Services

# Our Support for Every Payroll Structure

We understand that Dioceses operate with different payroll models, and BAS supports them all without adding work for parish or school staff. MyEnroll360 adapts to the way each location is structured while keeping deductions accurate and consistent.

## The Models We Support:

### ✓ Centralized Payroll

The Diocese manages payroll for all ministries in one system. BAS ensures deductions, eligibility, and billing flow cleanly from one source of truth.

### ✓ Standardized Payroll

Each parish or school runs payroll independently, but all use a designated vendor (such as Paycor). BAS imports, syncs, and reconciles data across locations.

### ✓ Decentralized Payroll

Every location manages payroll its own way. BAS standardizes deductions and reporting, even when formats and processes differ from parish to parish.



## Our Services

# Consistent Administration for All Locations

Faith-based organizations manage sensitive employee information across many independent locations. MyEnroll360 keeps every parish, school, and ministry aligned to the same secure, compliant process, regardless of staffing or technical experience.

## Built-In Protections:

- ✓ SOC I, Type II and SOC II, Type II-aligned controls
- ✓ HIPAA-compliant data protection with role-based access
- ✓ Customized enrollment and termination rules across ministries
- ✓ Automated ACA tracking and IRS filings (1094/1095)
- ✓ Eligibility logic to prevent incorrect benefit offerings
- ✓ Location-level administrator access
- ✓ Full audit trails for all system activity



## Our Services

# Streamlined Enrollment for All Employees

MyEnroll360 delivers a clear, user-friendly enrollment experience for employees and retirees across every parish, school, and ministry. No matter the location, staff size, or technical ability, everyone follows the same simple, guided process.

## Platform Capabilities:

- ✓ 24/7 online enrollment for employees and retirees
- ✓ Automatic eligibility enforcement to prevent incorrect choices
- ✓ Real-time updates to carriers and payroll
- ✓ Plan comparison tools to support informed decisions
- ✓ Confirmation statements for accuracy and accountability
- ✓ Guided life-event updates for dependent and status changes
- ✓ Employee + Priest Transfer tool to move individuals between parishes, schools, and ministries without dropping benefits



## Our Services

# Continuation of Coverage + Retiree Billing

Managing COBRA and retiree billing across multiple parishes and schools is a high-risk administrative burden. BAS centralizes the process so ministries aren't responsible for sensitive notices, payments, or compliance tasks.

## Our Solution Includes:

- ✓ Automated termination workflows aligned with Diocese-approved rules
- ✓ Timely, compliant COBRA and continuation notices
- ✓ Centralized premium collection and remittance
- ✓ Clear visibility into payments, status, and timelines
- ✓ Accurate retiree billing, including ACH and mailed statements
- ✓ Audit-ready documentation for every step



## Our Services

# Dependent Eligibility + Data Integrity

Maintaining accurate eligibility across parishes and schools is essential for fair, compliant coverage. BAS helps dioceses protect their plans with clean, consistent data across all ministries.

## Our Solution Delivers:

- ✓ Dependent eligibility verification
- ✓ Clean, accurate employee records across every location
- ✓ Automated updates for plan, tier, and dependent changes
- ✓ Audit-ready reporting for HR and Finance
- ✓ Lower claim costs due to accurately eligible enrolled dependents



## Our Services

# ACA + Regulatory Compliance

BAS centralizes ACA tracking and regulatory workflows so dioceses can eliminate parish-level spreadsheets and maintain consistent compliance across all ministries.

## Our Core Capabilities:

- ✓ Automated ACA tracking and IRS filing (1094/1095)
- ✓ Eligibility and hours monitoring across every location
- ✓ ERISA, HIPAA, and DOL-aligned processes
- ✓ Centralized reporting for Diocese-wide oversight
- ✓ ACA monitoring built for multi-location employees working across several ministries



## Our Services

# Centralized Reporting + Administrative Oversight

MyEnroll360 gives diocesan leadership a unified, accurate view of every parish, school, and ministry. No more relying on paper files or inconsistent local reporting from individual parishes.

## Our Core Reporting Capabilities:

- ✓ Hundreds of standard reports
- ✓ Location-specific, Diocese-wide, and ministry-level views
- ✓ Dashboards for enrollment, billing, and compliance
- ✓ Robust reporting module with location-specific views
- ✓ Online document library organized by location and employee class
- ✓ Reliable data, clear oversight, and stronger decision-making across all ministries—all in one secure platform.



17 Years of Dedication

# Why 120+ Dioceses + Religious Groups Choose BAS

For 17 strong years, faith-based multiemployer organizations have trusted BAS to bring consistency, accuracy, and peace of mind to benefits administration.

## Our Trusted Promise:

- ✓ A secure, compliant environment for every location
- ✓ Accurate, location-level billing without manual effort
- ✓ Dedicated support teams with deep experience in religious operations
- ✓ A partnership built on service, reliability, and long-term stewardship
- ✓ Proud Gold Sponsor of DFMC and NACPA, supporting the long-term growth of Catholic organizations nationwide





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# Let's Get to Work Together

Join the 120+ dioceses, religious organizations, and multiemployer groups that trust BAS to manage benefits administration with accuracy, security, and consistency. We're ready to help you build a smarter, more efficient process across every parish, school, and ministry.

## Get in Touch with Us

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### Phone

1-800-945-5513

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### Email

[sales@basusa.com](mailto:sales@basusa.com)

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### Website

[www.basusa.com](http://www.basusa.com)